

# SCHOOL EXAM RULES

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Code of Conduct:

- Students should observe silence at all times during the examination
- The teacher / invigilator reserves the right to expel any students from the classroom if he / she misbehaves or talks during the examination
- Any student who attempts to cheat will be dealt with severely by SLT members

Before the Commencement of the Examination:

- Remove all books and scraps of papers from the desks and classroom (check underneath the desk). Unauthorised materials are not allowed (ex: electronic devices) unless requested by teacher
- Students are to check their pockets to ensure that there are no scraps of papers, notes and books in their possession
- There should be absolute silence before the question papers are distributed and during the collection of the papers
- Read the instructions carefully immediately upon receiving the question papers
- All bags and folders are to be placed neatly outside the classroom

During the Examination:

- Students should go to the toilet prior to the examination. Students cannot leave the room to go to the bathroom unless permission is taken from the teacher. They should be escorted.
- Students must make sure they write their full name at the top of the exam paper
- Do not leave any sheet of your answers or diagrams in such a position that another student can read them
- Students who are caught cheating or attempting to cheat will be severely dealt with
- Students must stop writing immediately when told to do so by the invigilator at the end of the exam period