

# BIRTHDAY POLICY

## AIM

To make the policy for celebrating birthdays clear and equitable for all parents. Reach British School want to recognise this special day for all children but recognises that it cannot be at the detriment of teaching and learning.

## INSTRUCTIONS

1. An email **MUST** be sent to the class teacher **BEFORE** the birthday date (ideally 1 week before)
2. The class teacher will then write back with a suggested time for the celebration of the birthday
3. A cake (preferably cut up) or 25 cupcakes can be brought or sent in to be given to the class at the time stipulated by the teacher – the parents will be allowed to come in at this time **ONLY**
4. We are **NOT** allowed out of school visitors unless prior approval by ADEC so we cannot have entertainers or people other than parents or maids bringing in or supplying food
5. We have a **NUT FREE** policy so no cakes with nuts
6. The birthday students may wear home clothes on their birthday
7. Party bags may be sent to school but they will only be sent with the children at the end of the day.
8. Please do not send candles for the cakes as they are a health and safety risk