

Swimming Coach

Location : Reach British School, Abu Dhabi, UAE
Responsible to : Head of PE Department/Principal
Dotted Line Reporting : International Schools Partnership, Middle East

The Swimming Coach is of central importance to the school and its onward success. The post holder is responsible for the effective functioning of the department within both the school and local community. The job will involve planning, implementation, organisation, evaluation and development of the swimming curriculum for the school. The post holder will provide high quality lessons and training, to children of varying ages, in order to ensure they are equipped with excellent swimming skills and a comprehensive understanding of important safety procedures.

The post holder will be expected to build a close working relationship with other members of the teaching staff, Senior Leadership Team, as well as being a point of contact for parents. They will work flexibly and be available for school lessons as well as the community use of the pool.

Key Duties and Areas of Responsibility

Teaching and Learning

- Plan and deliver swimming lessons to children following the set curriculum of learning, ensuring that plans are written at least one week in advance of lessons
- Ensure differentiation of lessons between varying ages of students and levels of swimming ability
- Develop and maintain realistic and reliable assessment procedures for students of all ages and ability
- Provide students with regular feedback and ways to improve, identifying strengths and correcting any faults in swimming technique
- Help to boost students' confidence in the water, encouraging them to reach their full potential
- Enhance students' enjoyment and enthusiasm of the swimming program by providing an interesting and positive learning environment
- Encourage all students by using effective praise both oral and written
- Maintain order and discipline amongst pupils in accordance with the school's behavior policy
- Provide comprehensive feedback to parents about their child's progress, ensuring that any issues are addressed and communicated effectively
- Keep up to date with new coaching and swimming techniques, relating these to the delivery of swimming lessons if applicable
- Liaise with Special Educational Needs Coordinator for support and advice on teaching and learning as necessary

Health and Safety

- Ensure that the highest standards of health and safety are in operation and being followed at all times
- Make sure that all children are always following safety procedures in and around the pool
- Apply school policies and procedures on the delivery of swimming lessons to all planned sessions
- Be prepared to provide First Aid if required
- Ensure that any equipment used meets health and safety standards and is in good condition
- Organise for damaged equipment not meeting these standards to be fixed or replaced in a timely manner

- Be responsible for recording any pool related incidents, writing detailed reports and submitting these to the relevant department

Other Responsibilities

- Organisation of Sports Days, Swimming Galas and other events as required
- Management and teaching of the extra-curricular sports and community swimming activities
- Complete student registers and track attendance, raising any issues of attendance with the appropriate parties
- Keep and maintain appropriate records for students' targets and progress and present these to the Senior Leadership Team when requested
- Participate in meetings that relate to the school's management, curriculum, administration or organisation
- Attend after school parents-teacher meetings as set by the school
- Update all necessary records accurately and completely as required by ADEC
- Collaborate with and support other members of the P.E. department where required
- Strive to develop and maintain quality assurance of the total swimming experience of all pupils within the school
- Report any issues with the pool/building/environment to the Facilities Manager and follow up to ensure issues are resolved
- Liaise with other members of the teaching staff to ensure students' progress is consistent
- Communicate and co-operate with educational establishments and governing bodies of sport
- Advise the Head of PE Department on other matters if necessary

Further Conditions

- All school staff are subject to the relevant school safety checks, including a Police Check
- In addition to the specific duties listed above, the post holder will also be expected to undertake other such reasonable responsibilities and tasks that may from time to time to be assigned by the Principal and to uphold the core values of The International Schools Partnership.

Person Specification

E = Essential

D = Desirable

Qualifications/Training	
<ul style="list-style-type: none"> • Minimum of a BA in Education with an emphasis on physical education or BA/BSc in Sport or Physical Education with PGCE qualification • Qualified Teacher Status • Swimming qualification from a recognised awarding body (e.g. ASA) • First Aid training 	E E E E
Knowledge	
<ul style="list-style-type: none"> • Fluency in English both written and spoken • Knowledge of swimming pool health and safety procedures • Up to date knowledge of swimming techniques • Knowledge of operating pool equipment 	E E E E
Experience	
<ul style="list-style-type: none"> • Minimum of 2 years' experience coaching swimming lessons • Experience coaching at a school age level 	E D
Skills	
<ul style="list-style-type: none"> • Excellent swimming technique • Communication skills and the ability to communicate with all levels of the organisation • Organised and professional • Creative 	E E E E
Personal Attributes	

<ul style="list-style-type: none"> • Approachable • Enthusiastic • Professional • Able to motivate self and others • Ability to work flexibly to meet the needs of the swimming lesson programme • Sense of humour 	E E E E E D
--	----------------------------

Additional Information

ISP Core Values:

- To develop a passion for learning that leads to a child’s success in the classroom and beyond
- To inspire curious, creative and confident children to flourish
- To equip children with the knowledge, skills and motivation to succeed
- To nurture children to develop the character and values to thrive in a challenging world